

Kim Schall, DDA Director
Mike Bohm, Chairperson
Michele Breen, Vice Chairperson
Steve Schneider, Secretary
Traci Pewinski, Treasurer

VILLAGE OF ALMONT
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR BOARD MEETING
May 26, 2021 at 7:00pm
Almont Municipal Building
AGENDA

Lynn Zarate, Board Member
Lisa Kniestadt, Board Member
Andy Roosa, Board Member
Christy Yarbrough, Board Member

Call to Order

Additions/Deletions to Agenda:

Communications:

Public Comments:

Consent Agenda:

A. Approval of Minutes:

- 1) Approval of Minutes from the March 24, 2021 Regular Board Meeting. April 28, 2021 was cancelled due to no quorum.

B. Approval of Bills Payable:

1. America Tree – Spring Clean-up – Main St., Pocket Park & NW Corner	\$ 1,300.00
2. Yard Services – Asphalt Cold Patch Parking Lots	\$ 250.00
3. Yard Services – Salting DDA Sidewalks	\$ 350.00
4. Village of Almont – DPW	\$ 160.17
5. Village of Almont – DDA Wages – 2-21 to 3-6, 3-7 to 3-20	\$ 1,876.33
6. Tri-City Times – DDA Advertising Bids	\$ 65.40
7. Village of Almont – DDA Wages – 1-24 to 2-6, 2-7 to 2-19	\$ 361.18
8. Kim Schall – Mileage for Trial	\$ 24.30
9. Kim Schall – Paper for the DDA Office	\$ 41.33
10. Village of Almont – Street Lights	\$ 92.88
11. Yarbrough Insurance/Burr Oak Properties – Façade Grant	\$15,000.00
12. Touma, Watson, Whaling, Coury, Stremers & Thomas, P.C. – Parking Lot	\$ 292.50
13. Village of Almont – DDA Office Phone - April & May	\$ 104.86
14. Village of Almont – DPW Equipment Charges for April	\$ 15.80
15. Village of Almont – DPW Labor Charges – April	\$ 42.91
16. Village of Almont – DDA Wages 3/21-4/03 and 4/04-04/17	\$ 1,853.74
17. Village of Almont – Streetlights – 116 E. St. Clair and 119 W. St. Clair	\$ 65.65
18. Village of Almont – CCA	\$ 30.50
19. Touma, Watson, Whaling, Coury, Stremers & Thomas, P.C. – Parking Lot	\$ 3,445.50
20. Yard Services – Banners	<u>\$ 375.00</u>

TOTAL AMOUNT DUE: \$25,748.05

Treasurer's Report:

Statement of Revenue and Expenses for the Nine Months Ending March 31, 2021 and the Ten Months Ending April 30, 2021.

Director's Report:

- A. April 2021 and May 2021

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New Business:

- A. Parking Lot Agreement with First Congregational Church
- B. Resolution No. 21-05-01 to Address the Disposal of Surplus or Obsolete Personal Property
- C. DDA Board Member Resignation - Lynn Zarate
- D. DDA Board Applications Received
- E. Façade Grant – Sherri’s Barber Shop – Additional paperwork
- F. Downtown Light Post/Banners – Almont High Seniors
- G. Downtown Lamp Post Globe Purchase Quote
- H. Concrete Picnic Tables for the Pocket Park
- I. Clean/organize the Storage Unit
- J. 2020-2021 Amended DDA Budget for review and approval
- K. 2021-2022 Draft Budget for review and approval
- L. 2021-2022 Regular Board Meeting Calendar for review and approval
- M. Old Laundry Mat Lot

Old Business:

- A. Heritage Festival
- B. DDA Parking Lot Update
- C. American Tree – 2021 Flower Planting and Landscape Maintenance Including Pocket Park
- D. FOIA received from Scott’s Lawn Maintenance – April 2021
- E. Sealant for the new concrete

Adjourn