

**VILLAGE OF ALMONT
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES
September 27, 2017**

Members Present: T. Roach, J. Nuculovic, L. Zarate, M. Breen, M. Ciampichini, T. Pepper, M. Bohm, T. Antonelli, S. Schneider

Members Absent: K. Schall

Others Present: 3 Students

Guests: Member from Orchard Arbor Trunk or Treat (J. Albers)

Meeting was held at the Almont Municipal Building.

The meeting was called to order at 7:04pm. by Chairperson T. Roach

Additions/Deletions to Agenda:

- Expense – RCI Electrical Contracting, Inc. \$ 758.50

Public Comment: J. Albers from Orchard Arbor Truck or Treat spoke regarding the upcoming Trunk or Treat to be held at the Almont Middle School. They are looking for donations in order to rent a couple of Porta John's for this event. J. Albers also mentioned who they advertise for this event through Facebook and suggested that the DDA look into that same advertising.

Correspondence:

None

Approval of Minutes:

Motion by J. Nuculovic, supported by M. Bohm, to accept the minutes of the August 23, 2017 Regular Board Meeting.
Motion carried unanimously.

Approval of Bills Payable:

A. Approval of Bills Payable:

1. RCI Electrical Contracting, Inc. (Heritage Festival)	\$ 448.46
2. ATC Embroidery (Heritage Festival)	\$ 305.00
3. Bob Marshall Bank (Heritage Festival)	\$1,000.00
4. Mike Stefanko (Heritage Festival Band)	\$1,000.00
5. Rockville Rock /Tom Schutz (Heritage Festival)	\$ 400.00
6. Seven Graphics (Classic Car Show – Additional Shirts)	\$ 129.85
7. Paul Urbanczyk (Classic Car Show Raffle Items, etc.)	\$ 400.00
8. North Branch Rent All (Heritage Festival)	\$2,808.95
9. North Branch Rent All (Heritage Festival additional items)	\$ 148.00
10. Upland Hills Farms (Heritage Festival)	\$1,000.00
11. Jay's Septic Service (Heritage Festival & Car Show)	\$ 610.00
12. Universal Sound (Car Show)	\$ 300.00
13. Kim Schall (Heritage Festival Flag Markers)	\$ 11.41
14. Kristina Todaro (Heritage Festival Coordinator)	\$ 700.00
15. Dina Miramonti (Heritage Festival)	\$ 50.00
16. Paul Urbanczyk (Car Show Coordinator)	\$ 300.00

Approval of Bills Payable (cont):

17. Raider Coney Island (Last Year Vouchers – Heritage Festival)	\$ 28.00
18. Mikey's (Last Year Vouchers – Heritage Festival)	\$ 126.00
19. Dr. Lois Meek (Façade Grant Re-imbusement)	\$1,000.00
20. Village of Almont (Director Wages – 7/16-8/26)	\$2,925.93
21. Tri-City Times (Legal Notice for Budget)	\$ 98.10
22. Village of Almont (DDA Map Research)	\$ 88.00
23. Village of Almont (Phone- August & Sept.)	\$ 79.30
24. Village of Almont (Street Lights 119 W. St. Clair)	\$ 102.71
25. Village of Almont (St. Lights 116 E. St. Clair)	\$ 242.86
26. Kim Schall (Monthly Phone)	\$ 30.00
27. Village of Almont (Garbage Bags)	\$ 39.75
28. American Tree (July & August)	\$1,740.00
29. Michigan Downtown Association (Annual Membership)*	\$ 300.00
30. Steve Lim (Hot Dog Vendor)	\$ 28.00
31. Mikey's (Food Vouchers)	\$ 210.00
32. The Huddle (Food Vouchers)	\$ 21.00
33. Maria's (Food Vouchers)	\$ 21.00
34. Buccillis (Food Vouchers)	\$ 14.00
35. Charlie Brown's (Food Vouchers)	\$ 42.00
36. Raiders Coney Island (Food Vouchers)	\$ 91.00
37. Village of Almont	\$ 27.00

Motion by S. Schneider, supported by J. Nuculovic, to approve the bills payable in the amount of \$17,624.82 which includes the addition of \$758.50 Motion carried unanimously.

Treasurer's Report:

No Treasurer's Report, will include in October Agenda.

Director's Report:

The Heritage Festival overall was a success. With having a new location again this year, there are a few things that need to be worked out for next year. The Festival saw 28 vendors (19 more than last year) and 74 Classic Cars rolled into town on Saturday to line E. St. Clair St. We had 26 more cars in attendance than we did last year. The beer tent put on by the Lions Club was well organized and people enjoyed what they had to offer. Friday Night band and Saturday nights band both drew a pretty good crowd. A wrap up meeting will be held.

An ad has been placed in the Tri-City Times legal section looking for a 2017-2018 Snow Plowing Contractor. Bids are due back by 1pm on October 16th.

State Farm located at 214 S. Main has opened.

114 S. Main Street has been sold and will soon begin renovations.

Dollar General is moving along and hoping to open by the end of October.

New Business

MDA Legislative and advocacy OPT-IN Campaign

Motion by S. Schneider, supported by M. Breen, to pay \$300 to the MDA for MDA Legislative and advocacy OPT-IN Campaign. Motion carried unanimously.

2017-2018 Snow Plowing

Motion by M. Bohm, supported by S. Schneider, to approve the 2017-2018 Snow Plowing package as set forth. Motion carried unanimously.

Blight in and Round the Village

Memo from Village Manager, M. Connors introducing the Ordinance Enforcement Officer, T.J. Rodriguez and informing the DDA that there are a couple of residents that need help with maintaining their homes due to health problems.

The Orchard Arbor Porta John Request

Received e-mail from J. Albers requesting a donation from the DDA to help with Porta John's for The Orchard Arbor Trunk or Treat on Saturday, October 28, 2017 from 4pm to 7pm. Unfortunately, the DDA is not able to help because the location is not in the DDA Boundaries.

After speaking and hearing about the Orchard Arbor Trunk or Treat, it was mentioned that the Spooky Time Bash and the Orchard Arbor Trunk or Treat should work together next year to increase attendance at both activities.

Coal Tar Sealant Ordinance No. 198

DDA Board reviewed as discussed the letter that was sent to all business owners regarding the Coal Tar Sealant Ordinance No. 198.

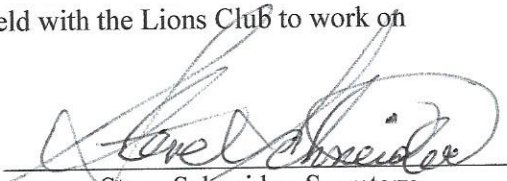
9th Annual Scarecrow Decorating Contest

The 9th Annual Scarecrow Decorating Contest will be held on Sunday, October 8th at the Almont Fountain Park. Websites have been updated with the flyer and 16 frames have been made/donated by M. Schall for participants. There was no cost to participate.

Spooky Time

Spooky Time is in the early stages of planning. Meeting to be held with the Lions Club to work on Sponsorships/donations.

Meeting was adjourned at 8:29pm


Steve Schneider, Secretary