

**VILLAGE OF ALMONT
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES
April 23, 2014**

Members Present: M. Breen, T. Pepper, T. Antonelli, M. Bohm, C. Kinkade, T. Roach, L. Zarate

Members Absent: S. Schneider, A. Dettmer

Others Present: N. Boxey

Guests: 0

Meeting was held at the Almont Municipal Building.

The meeting was called to order at 7:08 p.m. by Vice-Chairperson T. Roach

Additions/Deletions to Agenda: None

Public Comment: None

Approval of Minutes:

Motion by T. Pepper, supported by C. Kinkade to accept the minutes of the March 26, 2014 Regular Board Meeting as presented. Motion carried unanimously.

Approval of Bills Payable:

1. Nancy Boxey	\$30.00
2. Nancy Boxey	\$489.30
3. Lapeer Economic Club	\$20.00
4. Village of Almont	\$30.00
5. Village of Almont	\$2,252.57
6. Village of Almont	\$45.53
7. Village of Almont	\$28.08
8. Village of Almont	\$141.57
9. Village of Almont	\$65.40
10. Village of Almont	\$2,861.78
11. Village of Almont	\$231.76
12. Standard Office Supply	\$1.79
13. Tara Antonelli	\$62.57
14. Charlie Brown's	\$51.73
15. Yard Services	\$2,385.00
16. MEDA	\$270.00
17. American Tree	\$1,475.00
Total to be approved:	\$ 10,442.08

Motion by T. Pepper, supported by L. Zarate, to approve the bills payable. Motion carried unanimously.

Treasurer's Report:

The cash flow statement for March was reviewed. The current DDA account balance is \$181,408 with \$42,348.57 representing the remainder of funds available for the current fiscal year.

Motion by T. Pepper, supported by C. Kinkade to approve the Treasurer's Report as presented. Motion carried unanimously.

Director's Report:

N. Boxey provided updates on various DDA projects and activities for the month of April.

Lapeer County Senior Millage Ballot Proposal

Motion by M. Breen, supported by C. Kinkade that the Village of Almont DDA elect to **NOT** capture the "Senior Program" extra voted millage that is being currently up for renewal by Lapeer County and to direct N. Boxey, Almont DDA Director to respond in writing to the Lapeer County Board of Commissioners this decision. Motion carried unanimously.

DDA Board Election

N. Boxey stated that with the vacancy created by the resignation of Chairperson M. Knapke that a special officer election would be in order.

M. Breen nominated T. Roach for the position of DDA Chairperson.

Motion by L. Zarate, supported by C. Kinkade to elect T. Roach as Chairperson of the Almont DDA. A roll call vote was taken.

Ayes: T. Antonelli, M. Breen, C. Kinkade, L. Zarate, T. Pepper, M. Bohm, T. Roach

Nays: None

Motion carried

T. Roach nominated T. Pepper for the position of DDA Vice-Chairperson

Motion by M. Breen, supported by M. Bohm to elect T. Pepper as Vice-Chairperson of the Almont DDA. A roll call voted was taken.

Ayes: M. Bohm, T. Pepper, L. Zarate, T. Roach, C. Kinkade, M. Breen, T. Antonelli

Nays: None

Motion carried

Fountain Maintenance Contract Approval

Motion by M. Breen, supported by T. Pepper to approve the contract with Landscape Direct for the downtown fountain closing, opening and maintenance. Motion carried unanimously.

Façade Improvement Program – Design Assistance Request, 716 N. Van Dyke

Motion by C. Kinkade, supported by T. Pepper to approve a design assistance grant not to exceed \$480 for 716 N. Van Dyke. Motion carried unanimously.

M. Breen left the meeting at: 8:02 pm

DDA Reauthorization Plan Update

N. Boxey reviewed the draft project outline provided by LSL Planning and requested that all board members review and provide feedback by Wednesday, April 30th for accuracy of proposed projects. The May meeting of the DDA will consist of draft plan review and boundary map discussion.

Youth on Main Street (YOMS) – Spring Clean Up Day

Work plan development and the recognition luncheon coordination continue to move forward. T. Roach discussed the completion of the bench refinishing project to be added to the work list.

Almont Summer Fest

Motion by M. Bohm, supported by T. Antonelli to approve a budget not to exceed \$8,000 for the Almont Heritage Festival. Motion carried unanimously.

Meeting was adjourned at 8:25pm

Steve Schneider, Secretary

Nancy Boxey - DDA Director

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