

Date: _____
Application Number: _____
Review Fee: \$ 35.00
Does not include building permit fees
Building Permits are obtained through the
Almont Township Office.

VILLAGE OF ALMONT SIGN PERMIT APPLICATION

PLEASE DIRECT ANY QUESTIONS TO THE ZONING ADMINISTRATOR AT (810) 798-8528

Property for which Sign Permit is requested

Street Address: _____
Nearest Crossroads: _____
Tax Parcel ID#: _____ Zoning District: _____

Applicant Information

Name: _____ Email: _____
Street Address: _____
City: _____ Zip: _____ Home Ph: _____ Day Ph: _____

Property Owner (if different from applicant; if more than 1 list on separate sheet)

Name: _____ Email: _____
Street Address: _____
City: _____ Zip: _____ Home Ph: _____ Day Ph: _____

Required information on Proposed Sign

Attach a scaled plot plan: Drawings may be 8 1/2" x 11" paper. Show the location of existing and proposed sign(s) and all existing and proposed structures within two hundred (200) feet of the sign(s).

The plot plan shall also show the location of existing and proposed streets, roadways, parking areas, signs, entrances and exits within two hundred (200) feet of the proposed sign(s).

Attach drawing of the proposed sign(s) to be erected or installed on the site shall be submitted with the site plan and shall include all of the following detailed information:

- (a) Height of the sign above the ground
- (b) Surface of the sign (material, color, and dimensions)
- (c) Area of sign surface.
- (d) Lettering of sign drawn as it will appear on the erected sign. It need not be in the style of the finished sign, but must be neatly printed in the size and of a weight approximating that of the final constructed sign.
- (e) Method and color of illumination, if any.
- (f) Logos, emblems or additional features.
- (g) Such additional information as the Zoning Administrator the Planning Commission considers necessary or pertinent to the application.
- (h) A drawing of the total building wall upon whose face the sign is to be displayed at a reasonable scale.
- (i) Color swatches or samples depicting actual sign colors and materials shall accompany applications for sign permits for shopping centers and office buildings with multiple wall signs.

I hereby affirm that the above information is correct to the best of my knowledge.

Signature of Applicant

Print/type name

Date

Signature of Property Owner
(if different from applicant)

Print/type name

Date

(See reverse)



"We're growing in the right direction."

FOR OFFICE USE ONLY

Zoning Administrator's Determination (provide date of decision): Approved _____ Denied _____
Date Date

Remarks: _____

THE ZONING ADMINISTRATOR WILL NOT ACT ON AN APPLICATION UNLESS **ALL** INFORMATION IS
SUBMITTED AND FEE IS PAID.

THE FOLLOWING MUST BE SUBMITTED BY THE APPLICANT:

1. Completed application form
2. Plot Plan of the property with the information listed in the attached plot plan check list
3. Fee – Not Refundable
4. Property Information (property survey, deed or tax records, sufficient to allow identification of the parcel)



ARTICLE 5: SIGNS

Section 5.00 SIGN REGULATIONS

1. Purpose. The provisions of this Ordinance are intended to provide for the necessary means of visual identification while continuing a safe and pleasant environment for the residents of the Village of Almont, local business owners, and our guests. The Village recognizes that sign regulation enforcement must be conducted with the utmost respect for residents, property owners, and other affected entities. The Zoning Administrator shall enforce this Ordinance and issue permitted exceptions to its provisions with the primary objective of administering it in an equitable manner.

2. Definitions. The following is a list of terms and definitions that are used within this Ordinance.

A-FRAME SIGN: A portable sign that has two sides ('faces'), is sturdy and self-supporting, conveys a message, and is displayed in a manner that it appears to be an upside down V.

ABANDONED SIGN: Any sign that advertises a business, lessor, owner, product, service or activity that is no longer located on the premises where the sign is displayed.

ANIMATED OR MOVING SIGNS: A sign that uses movement, lighting, or special materials to depict action or create a special effect to imitate movement.

AWNING SIGN: A sign affixed flat against the surface of an awning. An awning is a retractable or fixed shelter constructed of non-rigid materials on a supporting framework that projects from the exterior wall of a building.

BILLBOARD: A sign that identifies or communicates a commercial or noncommercial message related to an activity conducted, a service rendered, or a commodity sold at a location other than where the sign is located.

CANOPY SIGN: A sign affixed flat against the surface of a canopy. A canopy is a fixed shelter constructed of rigid materials on a supporting framework that projects from the exterior wall of a building. A canopy may also be a free-standing structure over gas station pump islands.

CONTRACTOR/CONSTRUCTION SIGN: Any sign identifying the names of the project developers, contractors, engineers, architects and financial institutions, which is located on a site being developed or improved.

DIRECTIONAL SIGNS: An on-site sign that is designed and erected solely for the purposes of directing vehicular or pedestrian traffic or both within a project.

DIRECTORY OF TENANT SIGNS: A sign which advertises two (2) or more businesses which:

- a. Are located on a single parcel of property; or
- b. Are connected by common walls, partitions, canopies, or other structural members to form a continuous building or group of buildings; or
- c. Share a common parking area; or
- d. Otherwise present the appearance of a single, contiguous business area.

ELECTRONIC/DIGITAL/LED SIGNS: Electronic signs include electronic message boards and changeable message centers, multi-media or computer-controlled variable message signs, and similar devices.

FOOT-CANDLE: A unit of illumination produced on a surface, all points of which are one (1) foot from a uniform point source of one (1) candle.

FREE-STANDING/PYLON SIGN: A sign in a fixed location supported by pole(s) or post(s) but unattached to any building, wall or fence.

GLARING ILLUMINATION: Light of such brilliance that causes temporary blindness or impaired vision or that affects the aesthetic value of surrounding structures or property.

GROUND SIGNS: A three-dimensional, self-supporting, base-mounted freestanding sign, consisting of two (2) or more sides extending up from the base, and upon which a message, business, group of businesses or center name is affixed.

MEMORIAL SIGNS: A non-illuminated sign, tablet, or plaque memorializing a person, event, structure, or site.

OFF-PREMISE SIGN: A sign which identifies a use or advertises products and services not available on the site or parcel on which the sign is located (e.g. billboards, garage sale signs, residential open house signs, signs providing directions to a business).

ON-PREMISE SIGN: A sign which identifies a use or advertises products and services available on the site or parcel on which the sign is located.

POLITICAL SIGN: Any sign that advertises a candidate or an issue which is to be voted on in a local, state or federal election process.

PORTABLE SIGNS: A sign designed to be moved easily and not permanently attached to the ground, a structure, or a building, including signs with wheels, poster panel signs, signs mounted on vehicles for advertising purposes, hot-air and gas filled balloons, pennants, streamers, ribbons, pinwheels, non-governmental flags and searchlights.

PROJECTING SIGN: An outdoor sign attached to a building at a right angle.

PUBLIC RIGHT-OF-WAY: Any way designed for vehicular or pedestrian use and continued with public funds.

REAL ESTATE ADVERTISING SIGN: A sign advertising the real estate upon which the sign is located as being for sale, rent, or lease.

REAL ESTATE DEVELOPMENT SIGN: A sign that is designed to promote the sale or rental of lots, homes, or building space in a real estate development (such as a subdivision or shopping center) which is under construction on the parcel on which the sign is located.

RESIDENTIAL DEVELOPMENT IDENTIFICATION SIGN: A permanent on-premises sign identifying a vehicular entrance to a residential subdivision or residential complex.

RESIDENTIAL NAMEPLATE SIGN: A sign not exceeding two (2) square feet in area indicating the name of an occupant. Such a sign shall not contain advertising of any nature.

SIGN: An object, device, or structure, or part thereof situated outdoors, and used to advertise, identify, display, direct or attract attention to an object, person, institution, organization, business, product, service, event or location, by any means including words, letters, figures, design, symbols, advertising flags, fixtures, colors, illuminations or projected images.

SIGN AREA: The facing of a sign, including copy, insignia, background, structural supports and borders. The structural supports shall be excluded if they do not constitute a major part of the sign or if the structure is not used to identify or attract attention to the business or product.

SPECIAL PURPOSE SIGNS: Temporary and portable signs containing public messages concerning non-commercial special events that are of a religious, charitable, social or educational nature.

TEMPORARY SIGN: A promotional sale sign(s), charitable sign(s), fund-raising sign(s), garage sale sign(s) or similar sign(s) to be removed at the conclusion of a single event or within a certain time frame.

TENANT IDENTIFICATION WALL SIGNS: Wall signage on a building that identifies business occupants of a structure.

TIME AND TEMPERATURE SIGN: A sign displaying only the current time and temperature. Such signs shall be a part of another sign and their size shall count towards the overall sign area requirement.

WALL SIGN: A sign attached against the exterior surface of a building.

3. Permit Administrative Procedures. Except as specifically excluded from the provisions of this Ordinance, it shall be unlawful for any person to post, display, substantially change, or erect a sign within the Village without first obtaining a sign permit. An application for a permit may be concurrent with an application for site plan review, as long as all requirements hereunder are met by the applicant. Failure to obtain a permit constitutes a civil infraction.

- a. Application Process. Where the Zoning Administrator or Planning Commission determines that certain requirements of this Section are not necessary to the review and understanding of the application, the Zoning Administrator or the Planning Commission may waive the requirements.

Applications for sign permits shall be filed by the sign owner or their agent upon forms furnished by the Village. Such applications shall be accompanied by a site plan, sign drawing and sign data presented in accordance with the following requirements and showing the following:

- (1) The site plan shall show the location of existing and proposed sign(s) and all existing and proposed structures within two hundred (200) feet of the sign(s).
- (2) (2) The site plan shall show the location of existing and proposed streets, roadways, parking areas, signs, entrances and exits within two hundred (200) feet of the proposed sign(s).

- (3) Drawings of the proposed sign(s) to be erected or installed on the site shall be submitted with the site plan and shall include all of the following detailed information:
 - (a) Height of the sign above the ground
 - (b) Surface of the sign (material, color, and dimensions)
 - (c) Area of sign surface.
 - (d) Lettering of sign drawn as it will appear on the erected sign. It need not be in the style of the finished sign, but must be neatly printed in the size and of a weight approximating that of the final constructed sign.
 - (e) Method and color of illumination, if any.
 - (f) Logos, emblems or additional features.
 - (g) Such additional information as the Zoning Administrator the Planning Commission considers necessary or pertinent to the application.
 - (h) A drawing of the total building wall upon whose face the sign is to be displayed at a reasonable scale.
 - (i) Color swatches or samples depicting actual sign colors and materials shall accompany applications for sign permits for shopping centers and office buildings with multiple wall signs.

Copies of the application and all plans and supplemental statements of information shall be filed with the Zoning Administrator, together with the fee as shall be established by resolution of the Village Council and which shall be sufficient to cover the cost of administration and the reasonable expenses incurred by and for inspection and review by the Village or its consultants. If a non-profit, church, charitable organization or other similar entity wishes to request a waiver of this fee, a representative of that entity must appear in front of the Village Council to make such a request and demonstrate a showing of good cause as to why such a waiver would be needed. The Village Council retains the right to accept or reject such requests.

- b. Granting and Issuance of Permit. Upon receiving all necessary documents, the Zoning Administrator shall review the application for conformity with the requirements of this Ordinance. After such a review, the following actions may be taken:
 - (1) The Zoning Administrator can either approve or deny the application. Approval may be conditioned upon compliance with reasonable regulations or limitations.
 - (2) The Zoning Administrator may refer the application to the Planning Commission if information appears incomplete or if there are large outstanding questions about site plan information at the time of submittal to the Administrator. The Planning Commission may approve an application, deny an application or approve it with reasonable regulations or limitations.

Such approval or denial by the Zoning Administrator shall be done within a reasonable amount of time following the receipt of any materials. Upon approval, the Zoning Administrator shall issue a permit. An issued permit shall not be assigned or transferred in any manner if the sign or signs covered by the permit are to be altered.

- c. Procedures for Suspension and Revocation. The Zoning Administrator, or the Village Council, may suspend a sign permit or order the removal of a sign whenever:
 - (1) Any provision of this section is violated.
 - (2) Any condition of the permit is not being observed.
 - (3) It is necessary to protect public health, safety or welfare.

Following the suspension of a permit, the permit holder shall be notified by a Village representative that the Village Council will review the action of suspension at its next regular meeting to determine whether the permit should be reinstated, suspended for an additional amount of time, as determined by Council or permanently revoked.

- d. Procedures for Inspection and Maintenance
 - (1) All new signs for which a permit has been issued shall be inspected by the Zoning Administrator when erected. Approval shall be granted only if the sign has been constructed in compliance with the approved plans and applicable Zoning Ordinance and Building Code standards.
 - (2) In cases where fastenings or anchorages are to be eventually bricked in or otherwise enclosed, the sign erector shall advise the Zoning Administrator or their designate when such fastenings are to be installed so that inspection may be completed before enclosure.
 - (3) The Zoning Administrator shall also have the authority to routinely enter onto property to inspect existing signs. In conducting such inspections, the Zoning Administrator shall determine whether the sign is adequately supported, painted to prevent corrosion, and so secured to the building or other support as to safely bear the weight of the sign and pressure created by the wind.
 - (4) If the Zoning Administrator finds that any sign is unsafe, insecure, improperly constructed, or poorly maintained, the sign erector, owner of the sign, or owner of the land shall make the sign safe and secure by completing any necessary reconstruction or repairs, or entirely remove the sign in accordance with the timetable established by the Zoning Administrator.
- e. Procedures for the Removal of Obsolete or Abandoned Signs. Any sign that advertises a business that has been discontinued for at least ninety (90) days or that advertises a product or service that is no longer offered shall be considered abandoned. Upon vacating a commercial or industrial establishment, the proprietor shall be responsible for removal of all signs used in conjunction with the business. If the building is unoccupied for more than thirty (30) days, the previous business' sign information must be removed. In such cases, the sign must be maintained in good condition and any openings must be covered

with appropriate panels. Permanent signs applicable to a business temporarily suspended by a change in ownership or management shall not be considered abandoned unless the structure remains vacant for at least six (6) months. Abandoned signs may be ordered removed by the Zoning Administrator and the cost thereof charged against the owner of the property upon which it was installed.

f. Dangerous, Unsafe, Abandoned and Illegally Erected Signs. The following standards shall apply to dangerous, unsafe, abandoned and illegally erected signs:

- (1) Dangerous Signs. Any sign constituting an immediate hazard to health or safety shall be deemed a nuisance and may be immediately removed by the Village and the cost thereof charged against the owner of the property upon which it was installed.
- (2) Unsafe Signs. Any sign that becomes insecure, in danger of falling or otherwise unsafe but is not considered an immediate danger may also be ordered removed by the Zoning Administrator and the cost thereof charged against the owner of the property upon which it was installed.
- (3) Illegally Erected Signs. The Zoning Administrator shall order the removal of any sign erected illegally in violation of this article and the cost of each removal shall be charged against the owner of the property upon which it was installed.

4. General Regulations. The following conditions shall apply to permitted signs:

- a. All signs addressed in these regulations are assumed to be on premise signs unless explicitly stated as being off-premise signs.
- b. Right-of-Way Encroachment. No signs except those established and maintained by the Village, County, State or Federal government, shall be located in, project into, or overhang a public right-of-way or dedicated public easement, except projecting signs within the Central Business District.
- c. Projecting Signs. Projecting signs that do not extend farther than four (4) feet from a building structure must be approved by the Zoning Administrator before such a sign is erected, based upon whether the proposed sign would or would not interfere with existing projecting signs.
- d. Sign Lighting.
 - (1) No light in excess of one-quarter (1/4) foot candle from sign illumination shall spill over onto a residential use or use district. (Intensity to be measured at the residential district or residence property line, whichever is closer to the sign.)
 - (2) Specialty lighting, such as neon accent lighting or an "open" sign, may be permitted by the Planning Commission at site plan review on a finding that the proposal is in character with the use and not detrimental to other uses in the vicinity. Neon lighting shall only be lit during daytime business hours, unless approved by the Planning Commission.
 - (3) Floodlight illumination, when permitted, shall be positioned so that none of the

light shines onto adjoining property or is a distraction to motorists or pedestrians. The light source of such illumination shall be shielded from public view.

- (4) Within residential districts, colored sign lights shall not be permitted unless approved by the Planning Commission. This provision, however, shall not be construed to prevent residents from reasonably using colored lights for a holiday display or other event that is no more objectionable in nature than a holiday display.
- e. Setbacks. All signs, both permanent and temporary, shall observe the following setbacks:
 - (1) Accessory ground or pylon signs may be located in the required front yard except that in no case shall they be located closer than ten (10) feet to the right-of-way line or closer than ten (10) feet to any property line.
 - (2) Ground signs exceeding three feet, eight inches (3' 8") in height shall be set back an additional twenty (20) feet from the setbacks referenced above, unless the following standards are met:
 - (a) The visibility of pedestrians and vehicles is in no way impaired.
 - (b) The sign does not encroach in a clear vision corner triangle of thirty (30) feet measured along the abutting road right-of-way and driveway to the site.
 - (c) Pole mounted signs with a clear vision triangle at the bottom of a sign which is at least 8 feet above the ground are allowed.
- f. Maximum Number of Signs. Each individual office business or industrial establishment occupying its own site or lot is entitled to display not more than two (2) signs, except as modified elsewhere in this Ordinance. One shall be a freestanding sign, fronting the street or highway to which the establishment has its principal access. The second permitted sign shall be a front wall sign. If a building occupying an individual site or lot has two (2) tenants with separate businesses, then the site shall be permitted one (1) ground or pylon sign and two (2) wall signs. Within the Central Business District, each business may be allowed not more than two (2) signs that meet total size requirement.
- g. Other Signs. No sign shall be attached to either utility poles, trees, or other structures not specifically authorized by this Ordinance.

Prohibited Signs
Dangerous Signs
Unsafe Signs
Abandoned Signs
Illegally Erected Signs
Flashing Lights. No festoon, flashing, animated or moving or bare bulb-type signs or displays shall be permitted
Right-of-Way Encroachment. No signs except those established and maintained by the Village, County, State or Federal government, shall be located in, project into, or overhang a public

Prohibited Signs	
right-of-way or dedicated public easement, except projecting signs within the Central Business District.	
Other Signs. No sign shall be attached to either utility poles, trees, or other structures not specifically authorized by this Ordinance.	

Exempt Signs				
<i>Type of Sign</i>	<i>Maximum Size</i>	<i>Maximum Height</i>	<i>Maximum Number</i>	<i>Other Requirements</i>
Temporary Window Signs	Do not occupy more than thirty (30%) percent of the total window area	N/A	Any number as long as they do not exceed maximum SF	In non-residential areas
Residential Nameplate Signs within residential districts that are placed on a dwelling for a permitted home occupation or for professional purposes	Six (6) square feet	N/A	One sign is permitted for each side of the building for which there is an entrance	<ul style="list-style-type: none"> Not illuminated, Mounted flat against the wall of the dwelling unit
Political Signs	Sixteen (16) square feet in a residential district Thirty-two (32) square feet in all other districts	Five (5) feet in residential districts Ten (10) feet in nonresidential districts	N/A	Set back at least ten (10) feet from the public right-of-way.
Memorial signs with the names of buildings or a date of erection	Six (6) square feet	N/A	One sign is permitted for each side of the building for which there is an entrance	<ul style="list-style-type: none"> Cut into any masonry surface or constructed of non-combustible materials Not permitted for residences
Reader/Bulletin Temporary Changeable Message signs for public charitable, educational or religious institutions	Sixteen (16) square feet	Five (5) feet	One (1) per lot	<ul style="list-style-type: none"> Is located on the premises of the institutions At least twenty (20) feet from any property line.
Contractor/Construction Signs denoting the business name of the building, the architect, engineer, contractor, and anticipated completion, alteration or removal	Sixteen (16) square feet in residential districts forty-eight (48) square feet in nonresidential districts	Five (5) feet in residential districts Eight (8) feet in nonresidential districts	One (1) per lot, two (2) on corner lot (1 facing each street)	All such signs shall be removed from the site within seven (7) days after the issuance of an occupancy permit
Real Estate Advertising Signs	<ul style="list-style-type: none"> Six (6) square feet in residential districts Twenty-five (25) square feet in 	<ul style="list-style-type: none"> Five (5) feet in residential districts Ten (10) feet in nonresidential districts 	<ul style="list-style-type: none"> One (1) real estate sign plus One (1) open house sign 	<ul style="list-style-type: none"> Unlighted No closer than ten (10) feet from ROW Must be removed seven (7) days after property has been sold, rented or leased

Exempt Signs				
Type of Sign	Maximum Size	Maximum Height	Maximum Number	Other Requirements
	commercial and office districts <ul style="list-style-type: none"> Fifty (50) square feet in all other districts with open house sign not more than 6 square feet 			
Real Estate Development Signs	<ul style="list-style-type: none"> Sixty-four (64) square feet Twenty-four (24) square feet, or less are exempt, otherwise it shall require a permit. 	Ten (10) feet	One (1)	<ul style="list-style-type: none"> Unlighted Removed seven (7) days after the property has been sold or leased. May not occupy the property past a time when the development receives a certificate of occupancy. All such signs shall be registered with the Zoning Administrator before they are erected on the site.
Directional Signs	Two (2) square feet in sign area	Thirty (30) inches	Two (2)	<ul style="list-style-type: none"> Horizontal directional signs painted on or adhered to the surface of paved areas are exempt from these standards. Directional signs may be located in the required front yard, except that in no case shall they be located with an existing proposed right-of-way line as shown on the Village of Almont's adopted Master Plan. Directional signs shall not be used for advertising, but shall direct vehicular or pedestrian traffic to parking areas, loading areas, or to portions of a building. All directional signs required for the purpose of orientation, when established by the Village or another government, shall be permitted. Signs shall be allowed only

Exempt Signs				
<i>Type of Sign</i>	<i>Maximum Size</i>	<i>Maximum Height</i>	<i>Maximum Number</i>	<i>Other Requirements</i>
				where necessary for public safety or convenience.
Wall/Behind-the-Window Signs/Incidental Signs	N/A	N/A	N/A	Wall or behind-the-window Incidental signs with lettering or symbols of three (3) inches or less may also be allowed in addition to the permitted signs per establishment.
Gasoline Price Signs	Twelve (12) square feet	Part of permitted freestanding wall sign	<ul style="list-style-type: none"> • One (1) • Two (2) if the business has frontage on more than one street 	

Temporary Signs Requiring a Permit				
<i>Type of Sign</i>	<i>Maximum Size</i>	<i>Maximum Height</i>	<i>Maximum Number</i>	<i>Permitted Duration and Other Requirements</i>
Temporary signs that support the creation or relocation of a business, seasonal or anniversary sales, national or manufacturer's sales or other similar events	Twenty-eight (28) square feet	Six (6) feet	One (1) per business	Be erected up to two (2) times in a calendar year for no more than sixty (60) days total
Banner signs	Six (6) square feet	Six (6) feet	One (1) per business	<ul style="list-style-type: none"> • Be firmly attached to the wall of a building or a secure structure. • Be limited to the advertising of the opening of a new business or a special/seasonal sale event. • Be displayed for no more than thirty • (30) calendar days with a maximum of two (2) per year
Special Purpose Signs. Civic or philanthropic organizations or groups may display a temporary non-	Sixteen (16) square feet	Six (6) feet	One (1) per business	<ul style="list-style-type: none"> • No more than thirty (30) days. • Such sign shall be clearly and indelibly dated in one inch numbers at the

Temporary Signs Requiring a Permit				
Type of Sign	Maximum Size	Maximum Height	Maximum Number	Permitted Duration and Other Requirements
political sign for a cause, function or activity they are sponsoring				lower left corner indicating the date first displayed. <ul style="list-style-type: none"> All such signs shall observe the height and setback requirements of this Ordinance appropriate to the district in which they are located
Temporary Changeable Message Signs	Twenty-eight (28) square feet	Six (6) feet	One (1) per business	May be part of otherwise permitted temporary signs
<p>Temporary signs may be permitted if they support the creation or relocation of a business, seasonal or anniversary sales, national or manufacturer's sales or other similar events. The Zoning Administrator shall issue specific time permits and approve the issuance of such temporary signs, provided the signs comply with all applicable regulations.</p> <p>Temporary signs requiring a permit:</p> <ul style="list-style-type: none"> Shall not exceed a maximum of 28 square feet and a maximum height of 6 feet. Shall be a minimum of ten (10) feet from the public right-of-way or any lot line and be located on the same property as the principle use that it is intended to serve. <p>Be erected for no more than sixty (60) days spread out amongst up to two periods per calendar year.</p>				

Signs Allowed in Residential District Requiring Permit				
Type of Sign	Maximum Size	Maximum Height	# Permitted	Other Requirements
Flags, banners, windblown devices and other appropriate displays	Fifty (50) square feet	Maximum height allowed for principal structures in the district they are located in	Three (3) per lot	<ul style="list-style-type: none"> Permitted for institutional activities However, the Zoning Administrator or Planning Commission must first approve such displays and reserve the right to prohibit such displays if they cause any type of distraction or danger to the general public This regulation does not regulate official flags such as the flag of the United States of America or the flag of the State of Michigan.
Projecting signs	Eight (8) square feet per side;		One (1) per business	<ul style="list-style-type: none"> That do not extend farther than 4 feet from a building structure Must be approved by the Zoning Administrator before such a sign is erected, based upon whether the proposed sign would or would not interfere with existing projecting signs. Bottom of sign must be a minimum of eight (8) feet above the ground or sidewalk

Signs Allowed in Residential District Requiring Permit				
Type of Sign	Maximum Size	Maximum Height	# Permitted	Other Requirements
Portable sidewalk or "A-frame" signs	Twenty-four (24) inches wide	Thirty-six (36) inches high	One (1) per business	<ul style="list-style-type: none"> The sign shall be of A-frame construction with a minimum base spread of eighteen (18) inches: The sign shall be sturdy and stable. The sign shall not have more than two (2) faces and the surfaces of the sign shall be durable. Copy on the sign may be painted or printed on the surface or surfaces. Loose paper faces shall not be permitted. The sign shall not be illuminated by any means except light from existing street lighting. Placement of the sign shall be in a manner that is safe for and does not interfere with pedestrian or vehicular traffic. Placement of the sign shall be coordinated with other signs, benches, trees, planters and other streetscape elements such that a minimum of five (5) feet of unobstructed sidewalk shall be maintained at all points along the sidewalk for pedestrian use. No sign may be affixed to any structure. A portable sign may be placed outside only during the hours when a business is open to the general public and shall be stored indoors, out of sight, at all other times. A-frame signs shall not be located in a right-of-way except along a sidewalk
Wall-mounted Signs. Signs mounted on a building	Twenty (20%) percent of the wall area.	N/A	One (1) per wall	<ul style="list-style-type: none"> Allowed for non-residential uses for churches, bed and breakfast establishments, publicly owned properties and any other similar establishment Shall not project more than twelve (12) inches horizontally beyond the wall of a building. No signs shall be permitted to be painted directly onto the wall of a building. Signs for Village-owned property may exceed size limitation, provided they are approved by a motion of the Almont Village Council.

Signs Allowed in Residential District Requiring Permit				
Type of Sign	Maximum Size	Maximum Height	# Permitted	Other Requirements
Awnings and Canopy Signs	<ul style="list-style-type: none"> • Lettering may cover maximum of 1/3 of awning or canopy; • Lettering shall not project above, below or beyond the physical dimensions of the awning or canopy 	Bottom of awning or canopy must be at least seven (7) feet above ground level or sidewalk	One (1) per business	<ul style="list-style-type: none"> • Permitted in all districts with the exception that they may not be placed on single family residences. • Internally lighted awnings and canopies and awnings and canopies with signage shall be treated as a wall sign • If an awning or canopy is unlighted and opaque. The lighted and/or sign portion only shall be calculated as a wall sign • Awnings and canopies may extend to within one foot of the vertical plane formed by the parking area curb. They may not, in any instance, extend into the existing or proposed street right-of-way or off-street parking lot area
Digital/Lighted Displays/LED/Electronic signs	A digital sign shall not occupy more than Sixty six (66%) percent of the maximum permitted sign area.	Part of an otherwise permitted sign	One (1) per business	<ul style="list-style-type: none"> • No digital/Lighted Displays/LED/electronic sign shall be permitted to scroll or oscillate without approval from the Planning Commission. • Any electronic message displayed shall remain unchanged for a minimum of three (3) seconds before switching messages. • The digital sign shall not display light of such intensity or brilliance to cause glare or otherwise impair the vision of a driver, or result in a nuisance to a driver. All digital signs must maintain an auto dimmer for nighttime display. Sign lighting must meet the requirements in Section 5.004.d. (Am. Ord. 193.4, passed on 11/19/2019) • A digital sign shall require approval of the Zoning Administrator before it is constructed.

Signs Allowed in Residential District Requiring Permit				
Type of Sign	Maximum Size	Maximum Height	# Permitted	Other Requirements
Residential Development Identification Signs	Twenty-four (24) square feet per sign	Six (6) feet	No more than two (2) signs shall be permitted associated with entrance identification	<ul style="list-style-type: none"> May be allowed at the principal street entrance to any development Entrance identification signs or structures above a height of two (2) feet from established street grades, shall not be permitted within the triangular area formed at the intersection of any street right-of-way lines at a distance along each line of thirty (30) feet from the point of intersection. Entrance identification signs or structures shall be constructed so as to present symmetrical appearance and be in character with the area in terms of size, bulk and use of materials, as determined by the Planning Commission. Such signs or structures are restricted to identification of the project or subdivision name only. No more than one (1) sign may be placed on each side of an entranceway or in an entrance road median.
Freestanding Sign	Twenty-four (24) square feet	Six (6) feet	One (1)	<ul style="list-style-type: none"> Allowed for non-residential uses for churches, bed and breakfast establishments, publicly owned properties and any other similar establishment Signs for Village-owned property may exceed size limitation, provided they are approved by a motion of the Almont Village Council.

Signs in all commercial districts requiring a permit				
Type of Sign	Maximum Size	Maximum Height	# Permitted	Other Requirements
Flags, banners, windblown devices and other appropriate displays	Fifty (50) square feet	Maximum height allowed for principal structures in the district they are located in	Three (3) per lot	<ul style="list-style-type: none"> Permitted for commercial or institutional activities However, the Zoning Administrator or Planning Commission must first approve such displays and reserve the right to prohibit such displays if they cause any type of distraction or danger to the general public This regulation does not regulate official flags such as the flag of the United States of America or the flag of the State of Michigan.

Signs in all commercial districts requiring a permit				
Type of Sign	Maximum Size	Maximum Height	# Permitted	Other Requirements
Projecting signs	Eight (8) square feet per side;		One (1) per business	<ul style="list-style-type: none"> • That do not extend farther than 4 feet from a building structure • Must be approved by the Zoning Administrator before such a sign is erected, based upon whether the proposed sign would or would not interfere with existing projecting signs. • Bottom of sign must be a minimum of 8 feet above the ground or sidewalk
Portable sidewalk or "A-frame" signs	Twenty-four (24) inches wide	Thirty-six (36) inches high	One (1) per business	<ul style="list-style-type: none"> • The sign shall be of A-frame construction with a minimum base spread of eighteen (18) inches: The sign shall be sturdy and stable. • The sign shall not have more than two (2) faces and the surfaces of the sign shall be durable. • Copy on the sign may be painted or printed on the surface or surfaces. Loose paper faces shall not be permitted. The sign shall not be illuminated by any means except light from existing street lighting. • Placement of the sign shall be in a manner that is safe for and does not interfere with pedestrian or vehicular traffic. Placement of the sign shall be coordinated with other signs, benches, trees, planters and other streetscape elements such that a minimum of five (5) feet of unobstructed sidewalk shall be maintained at all points along the sidewalk for pedestrian use. No sign may be affixed to any structure. • A portable sign may be placed outside only during the hours when a business is open to the general public and shall be stored indoors, out of sight, at all other times. • A-frame signs shall not be located in a right-of-way except along a sidewalk
Time and Temperature Devices	Four (4) square feet	Part of an otherwise permitted sign	One (1) per business	Permitted in all commercial and industrial districts. They may be on a pole or attached to the wall and are subject to the regulations applicable to pylon and wall signs. Must be part of an otherwise permitted sign.

Signs in all commercial districts requiring a permit				
Type of Sign	Maximum Size	Maximum Height	# Permitted	Other Requirements
Awnings and Canopy Signs	<ul style="list-style-type: none"> Lettering may cover maximum of 1/3 of awning or canopy; Lettering shall not project above, below or beyond the physical dimensions of the awning or canopy 	Bottom of awning or canopy must be at least seven (7) feet above ground level or sidewalk	One (1) per business	<ul style="list-style-type: none"> Permitted in all districts with the exception that they may not be placed on single-family residences. Internally lighted awnings and canopies and awnings and canopies with signage shall be treated as a wall sign If an awning or canopy is unlighted and opaque, the lighted and/or sign portion only shall be calculated as a wall sign Awnings and canopies may extend to within one foot of the vertical plane formed by the parking area curb. They may not, in any instance, extend into the existing or proposed street right-of-way or off-street parking lot area, except within the Central Business District.
Digital/Lighted Displays/LED/Electronic signs (Amended Eff. Date)	A digital sign shall not occupy more than sixty-six (66%) percent of the maximum permitted sign area.	Part of an otherwise permitted sign	One (1) per business	<ul style="list-style-type: none"> No digital/Lighted Displays/LED/electronic sign shall be permitted to scroll or oscillate without approval from the Planning Commission. Any electronic message displayed shall remain unchanged for a minimum of three (3) seconds before switching messages. The digital sign shall not display light of such intensity or brilliance to cause glare or otherwise impair the vision of a driver, or result in a nuisance to a driver. All digital signs must maintain an auto dimmer for nighttime display. Sign lighting must be meet the requirements in Section 5.004.d. A digital sign shall require approval of the Zoning Administrator before it is constructed. (Am. Ord. 193.4, passed on 11/19/2019)
Freestanding Sign	Maximum of fifty (50) square feet for two permitted signs (wall and/or freestanding in CBD) Sixty-four (64) square feet in C-2	Sixteen (16) feet	One (1) per business In CBD total of two (2) freestanding and/or wall sign per business	

Signs in all commercial districts requiring a permit				
<i>Type of Sign</i>	<i>Maximum Size</i>	<i>Maximum Height</i>	<i># Permitted</i>	<i>Other Requirements</i>
Wall Sign	Maximum of fifty (50) square feet for two permitted signs (wall and/or freestanding in CBD) Twenty (20%) percent of wall area in C-2		One (1) sign per tenant In CBD total of two (2) freestanding and/or wall sign per business	Shall not project more than twelve (12) inches horizontally beyond the wall of a building. No signs shall be permitted to be painted directly onto the wall of a building.

Signs in Industrial districts				
Signs in the Almont Research and Industrial Park shall comply with the requirements of Section A.5 of the Park Restrictive Covenants				
<i>Type of Sign</i>	<i>Maximum Size</i>	<i>Maximum Height</i>	<i># Permitted</i>	<i>Other Requirements</i>
Digital/Lighted Displays/LED/Electronic signs (Amended Eff. Date)	A digital sign shall not occupy more than sixty-six (66%) percent of the maximum permitted sign area.	Part of an otherwise permitted sign	One (1) per business	<ul style="list-style-type: none"> No digital/Lighted Displays/LED/electronic sign shall be permitted to scroll or oscillate without approval from the Planning Commission. Any electronic message displayed shall remain unchanged for a minimum of three (3) seconds before switching messages. The digital sign shall not display light of such intensity or brilliance to cause glare or otherwise impair the vision of a driver, or result in a nuisance to a driver. All digital signs must maintain an auto dimmer for nighttime display. Sign lighting must meet the requirements in Section 5.00.4.d. A digital sign shall require approval of the Zoning Administrator before it is constructed. (Am. Ord. 193.4, passed on 11/19/2019)
Flags, banners, windblown devices and other appropriate displays	Maximum of fifty (50) square feet	Maximum height allowed for principal structures in the district they are located in	Three (3) per lot	<p>Permitted for commercial or institutional activities</p> <p>However, the Zoning Administrator or Planning Commission must first approve such displays and reserve the right to prohibit such displays if they cause any type of distraction or danger to the general public</p> <p>This regulation does not regulate official flags such as the flag of the United States of America or the flag of the State of Michigan.</p>

Signs in Industrial districts Signs in the Almont Research and Industrial Park shall comply with the requirements of Section A.5 of the Park Restrictive Covenants				
<i>Type of Sign</i>	<i>Maximum Size</i>	<i>Maximum Height</i>	<i># Permitted</i>	<i>Other Requirements</i>
Projecting signs				<p>That do not extend farther than 4 feet from a building structure</p> <p>Must be approved by the Zoning Administrator before such a sign is erected, based upon whether the proposed sign would or would not interfere with existing projecting signs.</p> <p>Bottom of sign must be a minimum of 8 feet above the ground or sidewalk</p>
Portable sidewalk or "A-frame" signs	Not more than twenty-four (24) inches wide;	Not more than thirty-six (36) inches high	One (1) per business	<p>The sign shall be of A-frame construction with a minimum base spread of eighteen (18) inches: The sign shall be sturdy and stable.</p> <p>The sign shall not have more than two (2) faces and the surfaces of the sign shall be durable.</p> <p>Copy on the sign may be painted or printed on the surface or surfaces. Loose paper faces shall not be permitted. The sign shall not be illuminated by any means except light from existing street lighting.</p> <p>Placement of the sign shall be in a manner that is safe for and does not interfere with pedestrian or vehicular traffic. Placement of the sign shall be coordinated with other signs, benches, trees, planters and other streetscape elements such that a minimum of five (5) feet of unobstructed sidewalk shall be maintained at all points along the sidewalk for pedestrian use. No sign may be affixed to any structure.</p> <p>A portable sign may be placed outside only during the hours when a business is open to the general public and shall be stored indoors, out of sight, at all other times.</p> <p>A-frame signs shall not be located in a right-of-way except along a sidewalk</p>

Signs in Industrial districts Signs in the Almont Research and Industrial Park shall comply with the requirements of Section A.5 of the Park Restrictive Covenants				
<i>Type of Sign</i>	<i>Maximum Size</i>	<i>Maximum Height</i>	<i># Permitted</i>	<i>Other Requirements</i>
Non-accessory/ Billboard Signs.	Three hundred (300) square feet	Thirty (30) feet above the grade of the ground on which the billboard or non-accessory sign sits or the grade of the abutting roadway, whichever is greater	One (1) per parcel	<p>Permitted as a special land use in the Industrial District, subject to the following standards:</p> <p>No billboard or non-accessory sign shall be located within one thousand (1,000) feet of another billboard or non-accessory sign abutting either side of the same street or highway.</p> <p>No billboard or non-accessory sign shall be located within two hundred (200) feet from any adjoining residential zoning district or any adjoining residential use.</p> <p>Billboards or non-accessory signs shall not be located closer than two hundred (200) feet from any abutting public road right-of-way, or closer than one hundred (100) feet from any property line.</p> <p>Signs with stacked or tandem faces are prohibited.</p> <p>No billboard or non-accessory sign shall be located on, or cantilevered, or otherwise suspended above the roof of any building.</p> <p>A billboard or non-accessory sign may be illuminated, if provided that any illumination is concentrated on the surface of the sign and is located so as to avoid glare or reflection onto any portion of an adjacent street or highway, the path of oncoming vehicles, or any adjacent premises. In no event shall any billboard or non-accessory sign have flashing or intermittent lights, nor shall the lights be permitted to rotate or oscillate.</p> <p>All bill boards or non-accessory signs shall be constructed to withstand all wind and vibration forces that can normally be expected to occur in the vicinity. A billboard or non-accessory sign must be maintained so as to assure proper alignment of structure, continued structural soundness, and continued readability of message.</p>
Time and Temperature Devices	Four (4) square feet	Part of an otherwise permitted sign	One (1) per business	Permitted in all Commercial and Industrial Districts. They may be on a pole or attached to the wall and are subject to the regulations applicable to pylon and wall signs

Signs in Industrial districts Signs in the Almont Research and Industrial Park shall comply with the requirements of Section A.5 of the Park Restrictive Covenants				
<i>Type of Sign</i>	<i>Maximum Size</i>	<i>Maximum Height</i>	<i># Permitted</i>	<i>Other Requirements</i>
Awnings and Canopy Signs	Lettering may cover a maximum of a third (1/3) of the awning or canopy Lettering shall not project above, below or beyond the physical dimensions of the awning or canopy			Permitted in all districts with the exception that they may not be placed on single-family residences. Internally lighted awnings and canopies and awnings and canopies with signage shall be treated as a wall sign If an awning or canopy is unlighted and opaque, the lighted and/or sign portion only shall be calculated as a wall sign Awnings and canopies may extend to within one (1) foot of the vertical plane formed by the parking area curb. They may not, in any instance, extend into the existing or proposed street right-of-way or off-street parking lot area, except within the Central Business District.
Freestanding Sign	Thirty-two (32) square feet	Sixteen (16)	One (1)	
Wall Sign	Twenty (20%) percent of wall area		One (1) sign per tenant	Shall not project more than twelve (12) inches horizontally beyond the wall of a building. No signs shall be permitted to be painted directly onto the wall of a building.

ARTICLE 5: SIGNS

Signs Allowed in Residential District Requiring Permit				
<i>Type of Sign</i>	<i>Maximum Size</i>	<i>Maximum Height</i>	<i># Permitted</i>	<i>Other Requirements</i>
Digital/Lighted Displays/LED/Electronic signs	A digital sign shall not occupy more than Sixty six (66%) percent of the maximum permitted sign area.	Part of an otherwise permitted sign	One (1) per business	<ul style="list-style-type: none"> No digital/Lighted Displays/LED/electronic sign shall be permitted to scroll or oscillate without approval from the Planning Commission. Any electronic message displayed shall remain unchanged for a minimum of three (3) seconds before switching messages. The digital sign shall not display light of such intensity or brilliance to cause glare or otherwise impair the vision of a driver, or result in a nuisance to a driver. All digital signs must maintain an auto dimmer for nighttime display. Sign lighting must meet the requirements in Section 5.004.d. A digital sign shall require approval of the Zoning Administrator before it is constructed.

Signs in all commercial districts requiring a permit				
<i>Type of Sign</i>	<i>Maximum Size</i>	<i>Maximum Height</i>	<i># Permitted</i>	<i>Other Requirements</i>
Digital/Lighted Displays/LED/Electronic signs	A digital sign shall not occupy more than sixty-six (66%) percent of the maximum permitted sign area.	Part of an otherwise permitted sign	One (1) per business	<ul style="list-style-type: none"> • No digital/Lighted Displays/LED/electronic sign shall be permitted to scroll or oscillate without approval from the Planning Commission. • Any electronic message displayed shall remain unchanged for a minimum of three (3) seconds before switching messages. • The digital sign shall not display light of such intensity or brilliance to cause glare or otherwise impair the vision of a driver, or result in a nuisance to a driver. All digital signs must maintain an auto dimmer for nighttime display. Sign lighting must be meet the requirements in Section 5.004.d. • A digital sign shall require approval of the Zoning Administrator before it is constructed.

Signs in Industrial districts Signs in the Almont Research and Industrial Park shall comply with the requirements of Section A.5 of the Park Restrictive Covenants				
<i>Type of Sign</i>	<i>Maximum Size</i>	<i>Maximum Height</i>	<i># Permitted</i>	<i>Other Requirements</i>
Digital/Lighted Displays/LED/Electronic signs	A digital sign shall not occupy more than sixty-six (66%) percent of the maximum permitted sign area.	Part of an otherwise permitted sign	One (1) per business	<ul style="list-style-type: none"> • No digital/Lighted Displays/LED/electronic sign shall be permitted to scroll or oscillate without approval from the Planning Commission. • Any electronic message displayed shall remain unchanged for a minimum of three (3) seconds before switching messages. • The digital sign shall not display light of such intensity or brilliance to cause glare or otherwise impair the vision of a driver, or result in a nuisance to a driver. All digital signs must maintain an auto dimmer for nighttime display. Sign lighting must be meet the requirements in Section 5.00.4.d. • A digital sign shall require approval of the Zoning Administrator before it is constructed.

