

February 22, 2023 - 7:00 PM

ANGELA EDWARDS, EXECUTIVE DIRECTOR  
ANDY ROOSA, CHAIRPERSON  
HOLLIE MILLER, VICE CHAIR & TREASURER  
PATRICIA FELDMAN, SECRETARY



STEVE SCHNEIDER, VILLAGE COUNCIL PRESIDENT  
KRISTA BOOS, BOARD MEMBER  
MELISSA SCHNEIDER, BOARD MEMBER

# Minutes

February 22, 2023 – 7:00pm

**Members Present:** A. Edwards, A. Roosa, H. Miller, S. Schneider, K. Boos, P. Feldman & M. Schneider

**Members Absent:** none

**Guests Present:** D. Trent, K. Keesler, B. Treat, P. Feldman, T. Pewinski

Meeting was held at the Almont Municipal Building

The meeting was called to order at 7:03pm by DDA Chairman A. Roosa

**Attendance:** Roll Call

**Additions/Deletions to Agenda:** Adding two invoices from the Village to Bills Payable. Remove Items A & H from New Business.

**Communications:** Lawsuit Update  
MDA Conference  
Main Street Training  
State Farm Light Pole  
UV Film for Historical Society

**Public Comments (Agenda Items):** none

**Approval of Consent Agenda:**

Motion by S. Schneider, supported by K. Boos. Motion PASSED unanimously

**Approval of Minutes:**

- A. Approval of January 25, 2023 meeting  
Motion by S. Schneider, supported by H. Miller, to approve minutes of the January 25, 2023 meeting. Motion PASSED unanimously

**Approval of Bills Payable:**

Motion by H. Miller, supported by S. Schneider, to approve and pay the bills payable. Motion PASSED unanimously

Date	Vendor	Inv#	Total
2/13/2023	Touma, Watson, Whaling, Coury & Stremers	55696	\$166.25
9/13/2022	Village of Almont	22-1867	\$149.64
9/23/2022	Village of Almont	22-1877	\$53.02
11/15/2022	Village of Almont	22-1912	\$106.53
12/13/2022	Village of Almont	22-1927	\$121.82
1/31/2023	Village Of Almont	23-1956	\$11.56
1/31/2023	Village of Almont	23-1963	\$1,399.45
1/31/2023	Village of Almont	23-1964	\$45.26
2/7/2023	Village Of Almont	23-1957	\$38.98
2/14/2023	Village Of Almont	23-1961	\$108.23
2/17/2023	Angela Edwards		\$161.96
2/9/2023	MDA	E2686	\$150.00
2/9/2023	MDA	E2685	\$25.00
1/31/2023	YSI	1779	\$9,640.00
1/26/2023	Hollie Miller	postage	\$63.00
<b>Totals</b>			<b>\$12,240.70</b>

**Treasurer's Report:**

- A. January Balance Sheet  
Motion by K. Boos, supported by M. Schneider, to approve January Balance Sheet. Motion PASSED unanimously
- B. January Profit & Loss Budget  
Motion by K. Boos, supported by M. Schneider, to approve January Profit & Loss Budget. Motion PASSED unanimously
- C. January Profit & Loss  
Motion by S. Schneider, supported by M. Schneider, to approve January Profit & Loss. Motion PASSED unanimously
- D. January Check Register  
Motion by K. Boos, supported by P. Feldman, to approve January Check Register. Motion PASSED unanimously

**Director's Report:**

A. February 2023

**New Business:**

A. ~~New Members Sworn In~~

**B. DPW Snow Removal**

Facts: We are not required to go out for bid to hire a contractor for services when a municipality can offer us those services. Kim has put together cost comparison sheets showing our current contractor prices vs what we would have been charged by the Village.

Motion by H. Miller, supported by M. Schneider, to use DPW for our snow removal and salting needs for the 2023-2024 winter season. Motion PASSED unanimously

**C. Banner Contract**

Facts: In the August 2022 minutes the motion was made to hire YSI for the hanging of the banners in 2023. There is no signed contract that I can find. This contract either needs to be signed or the August motion rescinded to allow DPW to take over the banners.

H. Miller- have DPW do banners to keep everything as cohesive unit with Village.

T. Pewinski spoke that she has a signed contract and will provide to the DDA. DDA will continue to use YSI for the banners in 2023, provided signed contract is obtained.



#### D. Resignations

Facts: Christy Yarbrough and Paul Randazzo have both resigned from their positions on the DDA Board of Directors  
Motion by H. Miller, supported by P. Feldman, to accept Christy's resignation. Motion PASSED unanimously

ROLL CALL:

Yay - A. Roosa, H. Miller, S. Schneider, K. Boos, P. Feldman & M. Schneider

Nay - x

Motion by H. Miller, supported by K. Boos, to accept Paul's resignation. Motion PASSED unanimously

ROLL CALL:

Yay - A. Roosa, H. Miller, S. Schneider, K. Boos, P. Feldman & M. Schneider

Nay - x

#### E. Officers

Facts: With the resignation of the Vice Chairperson a new one needs to be elected. We also need a secretary as Hollie is currently filling the role of both Treasurer and Secretary.

Motion by S. Schneider, supported by K. Boos, to appoint Hollie Miller as Vice Chair. Motion PASSED unanimously

Motion by H. Miller, supported by K. Boos, to appoint Patricia Feldman as Secretary, with Angela Edwards acting as recording Secretary for now. Motion PASSED unanimously

#### F. Term Expiration

Facts: Andy Roosa's term expires on March 31, 2023 and if interested would need to be reappointed

Motion by H. Miller, supported by K. Boos, to recommend the Village Council President appoint of Mr. Roosa for a term beginning on March 31, 2023 and expiring March 31, 2027. Motion PASSED unanimously

#### G. Committees Formation

Facts: Forming committees to address the more time consuming board tasks would allow for more efficient use of our regular board meetings as well as create a more effective board. Committees that may be useful- Events/Infrastructure, Bylaws/Procedure, Budget/Finance, Contract/Evaluation

Motion by S. Schneider, supported by H. Miller, to establish three new committees as follows:

Budget, Finance & Infrastructure Committee – Chair, Hollie Miller Co-Chair Krista Boos

Contract, Evaluation, By Laws & Procedure Committee – Chair, Andy Roosa Co-Chair Melissa Schneider

Events Committee – Chair, Patricia Feldman Co-Chair, Hollie Miller

Motion PASSED unanimously

#### H. Garbage Cans

Facts: The trash cans downtown are in a state of disrepair. New ones should be ordered soon if we would like them for the spring and summer months. Currently there is a 4-6 week lead time on most.

16 garbage cans are needed. Board does not feel prepared to make a decision to order tonight. BFI Committee to research further and recommend and next Board meeting.

#### I. Marketing Lunch

Facts: I have contacted some local social media marketing experts to host a workshop regarding social media marketing. Angela has contacted 3 speakers, only heard back from one so far. Event Committee to gather more information and bring to next Board meeting.

#### J. Earth Day Downtown Cleanup

Facts: We are going to have Downtown Cleanup on Earth Day (April 22) and I would like to set a budget for that event.

Motion by H. Miller, supported by M. Schneider, to approve purchase of water bottles for volunteers, not to exceed \$600. Table budget until next Board meeting for Event Committee to research. Motion PASSED unanimously

#### H. Parking Spots

Facts: There are 5 parking spots behind the Shirt Hangar that currently belong to either the Village or DDA.

Discussion on if we would like to maintain those spots.

#### J. Good Grounds Crowdfunding/ Patronicity

Facts: The new owners of the European Deli have several large expenses they will be incurring in the coming months. What is the boards opinion on backing crowdfunding initiatives?

The Board is happy to share any businesses events through our social media, and to direct them to all resources for grants and loans that we are aware of.

Old Business:

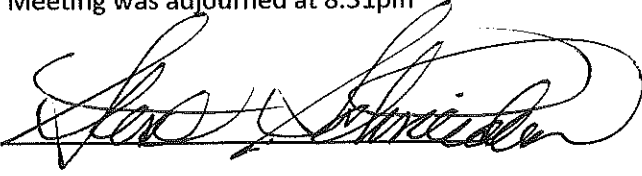
Public Comments (Non Agenda items): none

Board Questions and Comments:

Future Agenda Items:

Adjourn

Meeting was adjourned at 8:31pm

A handwritten signature in black ink, appearing to read "Steve Schneider", written over a horizontal line.

Steve Schneider, Secretary