

VILLAGE OF ALMONT

DOWNTOWN DEVELOPMENT AUTHORITY

BID PACKAGE

CENTRAL BUSINESS DISTRICT SIDEWALK SNOW AND ICE REMOVAL

The Village of Almont's DDA is soliciting proposals for snow removal and ice salting for the Central Business District Sidewalks (In front of the Businesses and through the Almont Pocket Park). A one (1) year contract will be awarded from December 1, 2020 to May 1, 2021.

- Services must be available 24 hours a day. Contractor is responsible to maintain all sidewalk's free and clear of snow and ice during the term of the contract.
- Contractor to complete all snow removal operations by 7:00 AM unless otherwise directed.
- Contractor will salt all locations up to 1" of snow or if icing is evident.
- Contractor will snow blow/shovel and salt as needed after 1" of snow on sidewalks in front of the Central Business District businesses **once per 24 hours**.
- A Calcium Chloride mix or an equivalent product shall be used for salting. Product must work in up to 10 degrees below zero temperatures.
- Snow is to be piled in front of the parking lot between Gass-Becker Insurance Agency and Raiders Coney Island (NOT IN THE ROAD), then in front of the vacant lot just South of the Historical Society Building (NOT IN THE ROAD). The Pocket Park, only needs 1 walking path so you can pile the snow from the pocket park in that area. On the West side of Main Street pile the snow in front of Howards Auto and then in front of Muir's Funeral Home. DPW will mark with cones so that the contractor is aware of the locations to pile the snow, just in case there are any questions. (DO NOT PILE ANY SNOW IN THE ROAD)
- Accumulation of snow caused by drifting or blowing will be removed (once in a 24 Hour period) when depth of snow reaches snow removal classification as specified.
- All fire hydrants shall be kept free of snow so hookups can be made. In addition, all telephone drop boxes and utility meters shall be kept clear of ice and snow if applicable.
- The contractor shall take all necessary precautions to conduct the work in a safe manner to prevent injury to persons or damage to property. Any damage, caused by the Contractor to DDA or private property will require restitution by the contractor for repairs to same. If damage does occur, the DDA shall be notified immediately.
- The Contractor shall provide necessary supervision and at the DDA's request, make an inspection with the DDA representative, to ascertain compliance with the specifications of the agreement.
- If snow removal/hauling from premises is required, the DDA will notify the vendor and issue a work order for billing.
- The DDA has the right to discontinue services immediately if the work is not satisfactory and completed in a timely manner.
- Billing in accordance with the bid and must be invoiced within 30 days of completion of the work. Invoices must be submitted to the DDA office at 817 N. Main Street, Almont, MI 48003. Payments will be monthly after approval by the DDA Board.
- Bid proposals must include company name, address, contact person, and a 24-hour number. Also include references and a list of equipment. The successful bidder must present liability and workman's compensation insurance documentation.
- The bidder is responsible for inspection of the Central Business District Sidewalks in front of the Businesses. (attached map is not to scale).
- The Almont DDA has the right to **reject any and all bids**, to waive any formalities and to select the company and bid in any manner deemed to be in the best interest of the Almont DDA. The company selected shall agree not to discriminate against any employee or applicant for employment because of sex, race, age, religion, color, national origin, or disability status.

DESCRIPTION OF SIDEWALKS (See Map)

- a. All businesses on the East Side of Main Street (M53) from Stone Street to Washington Street
- b. All businesses on the West Side of Main Street (M53) from Stone Street to Washington Street
- c. E. St. Clair sidewalk from Main Street (M53) to the First Congregational Church Parking Lot
- d. Pocket Park (1 walking path is all that is needed)
- e. E. St. Clair sidewalk from Main Street (M53) to the Huddle Parking Lot
- f. W. St. Clair sidewalk from Main Street (M53) to Branch Street
- g. W. St. Clair/Branch Street Parking Lot - A pedestrian walkway will be maintained between the parking lot and rear entrances of the buildings.

BID FORMAT:

Please itemize bid prices for each category.

1. 1-3 inches of snow
2. 4+ inches of snow
3. Salting costs
 - a) Contractor must specify product in bid submittal.
 - b) Contractor to state the method of salting used.
4. Snow hauling off site per 10yd. /truck load.

Bid forms shall be presented in a sealed envelope marked, "DDA CBD Sidewalk Snow & Ice Removal – 2020/2021", Attention: K. Schall. Bids shall be addressed to the Almont DDA, 817 N. Main Street, Almont, MI 48003. Bids are due on or before November 9th at 9:00am at which time and place all sealed bids will be opened publically and read aloud at the Almont Village offices. Open to the public.

If there are any questions, please contact:

Kim Schall, DDA Director - (810) 798-8125 or email: kschall@almontdda.com .