

**VILLAGE OF ALMONT
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR BOARD MEETING
January 23, 2019 at 7:00pm
Almont Municipal Building**

AGENDA

Call to Order

Additions/Deletions to Agenda:

Communications: Letter from MEDA regarding Almont Research & Industrial Park
Letter from Taylor, Butterfield, Howell, Churchill & Garner, P.C. regarding Recodified TIF Act

Public Comments:

Consent Agenda:

- A. Approval of Minutes
 - 1) Approval of Minutes from the November 28, 2018 Regular Board Meeting
 - 2) Approval of Minutes from the January 8, 2019 Special Board Meeting

B. Approval of Bills Payable:

1) Village of Almont (DDA Wages 11/18 – 12/14/18)	\$1,826.28
2) Village of Almont (DPW – December 2018)	\$ 80.86
3) Yard Services (12/6/18 – 1/3/19 – Snow & Salting)	\$5,720.00
4) Village of Almont (116 E. St. Clair & 119 W. St. Clair – Lights)	\$ 171.62
5) Village of Almont (Water Bill 10/1/18 – 12/31/18)	\$ 126.39
6) American Tree (Lighting Timer)	\$ 19.99
7) Jay Septic (Holly Day Light Parade)	\$ 85.00
8) Village of Almont (Office Phone Charges – Dec. 18)	\$ 39.81
9) Yard Services (2018 Landscaping & Winter Banners)	\$4,495.00
10) Yard Services (Salting 11/9/18 – 11/29/18)	\$4,500.00
11) Kim Schall (Gift Card for Holly Day Announcer)	\$ 25.00
12) Kim Schall (Holly Day Thanks You Letters)	\$ 30.00
13) Kim Schall (Webroot Security renewal for Computer)	\$ 39.99
14) Village of Almont (116 E. St. Clair & 119 W. St. Clair – Lights)	\$ 143.02
15) Accunet Services (Website Provider)	\$ 361.50
16) Village of Almont (DDA Workmen’s Comp. – Oct. 2018)	\$ 33.62
17) American Tree (October watering & fall cleanup)	\$1,295.00
18) American Tree (2 nd Lighting Timer)	\$ 19.99
19) Kim Schall – (December Phone)	\$ 30.00
20) Village of Almont (DDA Wages 8/26 – 9/22/18)	\$1,171.82
21) Village of Almont (DDA Wages 9/23 – 10/20/18)	\$1,588.91
22) Village of Almont (DDA Wages 10/21 – 11/17/18)	\$1,802.55
23) Village of Almont (DPW - September 2018)	\$ 119.50
24) Village of Almont (DPW – October 2018)	\$ 240.00
25) Village of Almont (DPW – November 2018)	\$ 39.09
26) Kim Schall (January Phone)	\$ 30.00

Total to be approved: **\$24,034.94**

**Village of Almont
Downtown Development Authority
Regular Board Meeting
January 23, 2019
Page 2**

Treasurer's Report:

- A. Statement of Revenues and Expenses for the Six Months Ending December 31, 2018.

Director's Report:

- A. December/January Monthly Report
- B. Directors Annual Report of Activities 2017/2018

New Business:

- A. 102 S. Main Street – Development update (See attachment)
- B. Almont Downtown Development Authority Captured Revenue for 2018
- C. American Tree – 2019 Proposal for Landscape Services
- D. DDA/Village of Almont joint infrastructure meeting (See attachment)

Old Business:

- A. Holly Day Parade – Final Financial Report
- B. Snowplowing Meeting with S. Francis, J. Pewinski & Director K. Schall
- C. Status of M. Schneider on the DDA Board
- D. Update on Streetscape Project with Spicer Group & USDA (See attachment)
- E. Update on DDA/Dr. Lane Parking Lot (See attachment)
- F. Update on DDA Ordinance No. 204 (See attachment)

Adjourn