

Kim Schall, DDA Director
Mike Bohm, Chairman
Lynn Zarate, Vice Chairman
Steve Schneider, Secretary
Traci Pewinski, Treasurer

VILLAGE OF ALMONT
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR BOARD MEETING
October 28, 2020 at 7:00pm
Almont Municipal Building
AGENDA

Michele Breen, Board Member
Erin Lane, Board Member
Lisa Kniesteadt, Board Member
Andy Roosa, Board Member
Christy Yarbrough, Board Member

Call to Order

Additions/Deletions to Agenda:

Communications:

Public Comments:

Consent Agenda:

A. Approval of Minutes:

- 1) Approval of Minutes from the September 23, 2020 Regular Board Meeting.

B. Approval of Bills Payable:

1) American Tree -	\$1,856.20
Blue Spruce/NW Corner \$220.00	
Pocket Park Maintenance \$ 90.00	
Streetscape Landscaping & Cornstalks \$1,546.20	
2) Kim Schall – Streetscape Supplies	\$ 69.47
3) Kim Schall – Office Supplies (Ink and Paper)	\$ 199.26
4) Kim Schall – Mileage for travel to Attorney for Patricia Lucas Deposition	\$ 47.21
5) Almont Lions Club – Goodfellow Newspaper Ad	\$ 80.00
6) Village of Almont – DDA Wages – 8-23-2020 to 9-19-2020	\$1,278.89
7) Village of Almont – DPW Charges	\$ 95.80
8) Village of Almont – Streetlights – 116 E. St. Clair \$36.65, 119 W. St. Clair \$275.22	\$ 311.87
9) Village of Almont – Water Bill – 7-1-2020 to 9-30-2020	<u>\$1,003.70</u>
TOTAL AMOUNT DUE:	<u>\$4,942.40</u>

Treasurer’s Report:

Statement of Revenue and Expenses for the Three Month Ending September 30, 2020.

Director’s Report:

- A. October 2020 Report

New Business:

- A. Social Media Policy – See Directors Notes
- B. Downtown Banner & Flag Contract for 2021 – See Directors Note
- C. Snowplowing for the Parking Lots in Downtown 2020/2021 – See Directors Note
- D. Snow Removal for the Downtown Sidewalks 2020/2021 – See Directors Note
- E. American Tree 2020 Holiday Season Decorating cost proposal – See Directors Note
- F. DDA Board Member Resignation Letter from Lynn Zarate as a Vice Chairperson, but will remain on the Board
- G. Purchase of a Santa Box – See Directors Note
- H. Village Manager’s Resignation
- I. Construction Code Authority Violation Notices – See Directors Note

Old Business:

- A. DDA Parking Lot Update - See Directors Note
- B. Almont Baking & Donut Shop – Façade Grant – See Directors Note
- B. USDA Streetscape Update and final payments – See Directors Note
- C. Cancellation of the Holly Day Light Parade – See Directors Note

Adjourn