

Kim Schall, DDA Director
Mike Bohm, Chairman
Lynn Zarate, Vice Chairman
Steve Schneider, Secretary
Traci Pewinski, Treasurer

VILLAGE OF ALMONT
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR BOARD MEETING
January 22, 2020 at 7:00pm
Almont Municipal Building

Michele Breen, Board Member
Erin Lane, Board Member
Lisa Kniesteadt, Board Member
Andy Roosa, Board Member
Christy Yarbrough, Board Member

AGENDA

Call to Order

Additions/Deletions to Agenda:

Communications: Thank you note from Michelle Belesky – State Farm Insurance

Public Comments:

Consent Agenda:

- A. Approval of Minutes
 - 1) Approval of Minutes from the November 20, 2019 Regular Board Meeting
- B. Approval of Bills Payable:

1) Yard Services, Inc. – Snow Plowing November & December (Inc. late fee of \$72.83)	\$ 7,347.83
2) Yard Services, Inc. – Banners & Snowflakes	\$ 375.00
3) Rocket Enterprise, Inc. – MI & US Flags	\$ 316.80
4) Village of Almont – DDA Office Phone - November	\$ 53.68
5) Spicer Group, Inc. – Streetscape Project	\$ 2,050.00
6) Kim Schall – Stamps for Bills & Holiay Cards	\$ 33.00
7) Kim Schall – Christmas Cards for DDA	\$ 20.65
8) Kim Schall – DDA Webroot Computer Protection	\$ 29.99
9) Accunet Web Services – Yearly Fee	\$ 416.50
10) Village of Almont – 116 E. St. Clair & 119 W. St. Clair Lights (Nov/Dec)	\$ 113.10
11) Touma, Watson, Whaling, Coury, Stremers & Thomas. P.C. – Attorney Fees	\$ 1,813.62
12) Tri-City Times – Holly Day Advertising	\$ 255.00
13) Lynn Marta – Santa Clause – Holly Day Parade	\$ 100.00
14) Cash – This was for the Float Prize money	\$ 550.00
15) Village of Almont – DDA Wages – September – November	\$ 3,336.62
16) Village of Almont – DPW	\$ 395.50
17) Village of Almont – DDA Office Phone– December	\$ 53.68
18) Jay's Septic – Holly Day Light Parade	\$ 85.00
19) RCI Electrical Contracting, Inc. – Memorial Tree location	\$ 1,113.68
20) American Tree – Timers and Orange Lights	\$ 259.92
21) Kim Schall – Yellow Safety Vests	\$ 65.97
22) Village of Almont – 116 E. St. Clair & 119 W. St. Clair (Lights Dec/Jan)	\$ 126.40
23) Landscape Direct – July 2019 (Please see attached email)	\$ 137.00
24) Landscape Direct – May 31, 2017 (Please see attached email)	\$ 420.00
25) Landscape Direct – June 2017 (Please see attached email)	\$ 395.00
26) Landscape Direct – October 2017 (Please see attached email)	\$ 242.00
27) Michelle Belesky – State Farm Insurance (See attached documentation)	\$ 3,634.00
28) Tri-City Times – Congratulations for Almont Football	\$ 20.00
29) Kim Schall – Paper for Office & Flash Drive for DDA Computer	\$ 43.44

TOTAL AMOUNT DUE: \$23,803.38

Treasurer's Report:

- A. Statement of Revenues and Expenses for the Five and Six Months Ending November 30, 2019 and December 31, 2019.

Director's Report:

- A. December/January Director's Report
- B. DDA 2019 Year in Review

New Business:

- A. Dumpster in the South West Parking Lot (Behind 102 S. Main Street) – See attached e-mail
- B. Projects for 2020-2021 Budget Year according to our TIF Plan (Please bring your copy of the TIF Plan)
- C. DDA Director reimbursed for miles driven for work
- D. Downtown Businesses Serving Alcohol – See attached email
- E. Almont DDA Captured Revenue for 2019
- F. DDA Networking Group
- G. Landscape Direct – Past Due Invoices – See Attached email from Myron
- H. DDA Business Credit Card through Lakestone
- I. Muir Parking Lot

Old Business:

- A. DDA Parking Lot Update
- B. Holly Day Light Parade Final Numbers
- C. USDA Streetscape Update
- D. DPW Snow Plowing – See attached email from DPW Supervisor

Adjourn