

Kim Schall, DDA Director
Mike Bohm, Chairperson
Michele Breen, Vice Chairperson
Steve Schneider, Secretary
Traci Pewinski, Treasurer

VILLAGE OF ALMONT
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR BOARD MEETING
August 25, 2021 at 7:00pm
Almont Municipal Building

Paul Randazzo, Board Member
Lisa Kniesteadt, Board Member
Andy Roosa, Board Member
Christy Yarbrough, Board Member
Clinton Farley, Board Member

AGENDA

Call to Order

Additions/Deletions to Agenda:

Communications:

Public Comments:

Consent Agenda:

Approval of Minutes:

A. Approval of Minutes from the July 28, 2021 Regular Board Meeting.

Approval of Bills Payable:

1. ROWE Professional Services Company – FCC Parking Lot	\$ 862.50
2. Yard Services, Inc. – July Banner	\$ 375.00
3. Landscape Direct – July Maintenance & Repair	\$ 188.00
4. Page One Printing – Letterhead and Envelopes	\$ 145.02
5. Touma, Watson, Whaling, Coury & Stremers, P.C. – Parking Lot Lawsuit	\$ 549.25
6. Lapeer Development Corporation – Annual Fee	\$4,000.00
7. Village of Almont – DDA Office Phone	\$ 53.17
8. Village of Almont – Street Lights	\$ 296.10
9. Village of Almont – DPW Services	\$ 88.04
10. Village of Almont – DDA Wages – 6/13-6/26, 6/27-7/10, 7/11-7/24	\$2,780.60
11. MDA – Michigan Downtown Association Yearly Membership Fee	\$ 300.00
12. HM Marketing – Heritage Festival and Car Show Banners	\$1,358.00
13. American Tree - July Watering & Planter Maintenance	\$ 730.00
14. Tri-County Bank – Check Printing Charges	\$ 15.90
15. Page One Printing – Heritage Festival Posters and Flyers	\$ 115.00
16. Kim Schall – Mileage to Page One Printing to Pick-up Letterhead & Envelopes	\$ 9.01**
17. Kim Schall – Mileage to Page One Printing to Pick-up Posters & Flyer	\$ 9.01**
18. Family Tradition Band – Heritage Festival	<u>\$ 2,200.00</u>
TOTAL AMOUNT DUE:	\$14,074.60

** Last mileage check written to Ms. Schall (Check # 3233) was for an incorrect amount of \$35.90. It should have been in the amount of \$24.30 which was approved at the July Meeting. With that being said, Ms. Schall would owe the DDA \$11.60, however she has since had additional mileage of \$18.02 (as stated in the Bills Payable). So a check in the amount of \$6.42 should be issued to Ms. Schall for her mileage.

Treasurer's Report:

- A. Statement of Revenue and Expenses prepared by Lapeer Development Corporation for the One Month Ending July 31, 2021.
- B. Profit and Loss VS Actual Reports from the LDC.

Director's Report:

- A. August 2021

New Business:

- A. DDA Board Position – DDA District Resident
- B. Scarecrow Decorating Contest – October 16th Committee, Volunteers and donations
- C. Holly Day Light Parade – December 4th
- D. CBD Snowplowing of Sidewalks

Old Business:

- A. Heritage Festival Update
- B. DDA Parking Lot Update
- C. Parking Lot Agreement with First Congregational Church Update
- D. USDA Rural Development Grant – Streetscape Phase II Update

Closed Session:

- A. Closed Session for Executive Direction K. Schall's yearly evaluation.

Adjourn