

Kim Schall, DDA Director
Mike Bohm, Chairperson
Michele Breen, Vice Chairperson
Steve Schneider, Secretary
Traci Pewinski, Treasurer

VILLAGE OF ALMONT
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR BOARD MEETING
January 27, 2021 at 7:00pm
Almont Municipal Building
AGENDA

Lynn Zarate, Board Member
Erin Lane, Board Member
Lisa Kniestadt, Board Member
Andy Roosa, Board Member
Christy Yarbrough, Board Member

Call to Order

Additions/Deletions to Agenda:

Communications:

Public Comments:

Consent Agenda:

A. Approval of Minutes:

- 1) Approval of Minutes from the November 18, 2020 Regular Board Meeting.

B. Approval of Bills Payable:

1. Kim Schall – Postage for Mailing to Attorney	\$ 8.70
2. Yard Services – 2020 Grass Cutting	\$ 3,302.00
3. Yard Services – 2020 Pocket Park Cleanup & Sidewalks	\$ 600.00
4. Village of Almont – Streetlights	\$ 105.77
5. Yard Services – Winter Flags (\$375.00) Snowflakes (\$100.00)	\$ 475.00
6. Village of Almont – DDA Wages (October & November)	\$ 1,582.45
7. Village of Almont – Removal of Summer Flags and Replace with Fall Flags)	\$ 275.00
8. Kim Schall – Postage – Mail Letters to Business Owners	\$ 22.00
9. Touma, Watson, Whaling, Coury, Stremers & Thomas, P.C. – Lawsuit	\$ 4,262.69
10. Village of Almont – Workmen’s Comp.	\$ 37.08
11. American Tree – Christmas Decorations	\$ 4,351.38
12. American Tree – Pocket Park Maintenance	\$ 1,075.00
13. Spicer Group – Invoice # 202753	\$ 1,000.00
14. Spicer Group – Invoice # 203271	\$ 1,575.00
15. Spicer Group – Invoice # 204702	\$ 918.75
16. Kim Schall – Webroot Security for Work Laptop	\$ 31.79
17. Accunet – Yearly Service Contract	\$ 421.50
18. Superior Contracting Group, LLC	\$ 9,605.20
19. Village of Almont – Water Bill October – December 2020	\$ 389.90
20. Yard Services – Snow Removal – Parking Lots \$ \$3,820 – Sidewalks \$3,650	\$ 7,470.00
21. Kim Schall - Supplies	\$ 18.55
22. Touma, Watson, Whaling, Coury, Stremers & Thomas, P.C. – Lawsuit	\$ 487.50
23. ROWE Professional Services Company – Phase II Streetscape Project	\$ 4,900.00
24. Village of Almont – 119 W. St. Clair Street Lights	\$ 70.39
25. Village of Almont – 116 E. St. Clair Street Lights	\$ 74.97
26. Village of Almont – CCA Authority	\$ 30.50
27. Village of Almont – CCA Authority	\$ 40.50
28. Village of Almont – DDA Wages – November & December	\$ 2,057.18
29. Village of Almont – DPW Charges – December	\$ 47.97
30. RCI Electrical Contracting, Inc. – Repair/Replace Lamp Post/Globes & Lights	<u>\$ 1,176.22</u>

TOTAL AMOUNT DUE: \$46,412.99

Downtown Development Authority
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Treasurer's Report:

Statement of Revenue and Expenses for the Five Months Ending November 30, 2020 and Six Months Ending December 31, 2020.

Director's Report:

- A. December 2020 & January 2021

New Business:

- A. Repair of the Pocket Park Clock
- B. Downtown Parking
- C. MSHDA Rental Rehab Checking Account
- D. DDA Board Members Re-Appointments (L. Zarate, M. Breen & L. Kniesteadt)
- E. Zoom Meeting Membership

Old Business:

- A. DDA Parking Lot Update
- B. USDA Rural Development Grant Streetscape Phase II
 - 1. Engineer Drawings of the Project
 - 2. Draft of the DDA Budget for 2021/2022 to review funds available for the project
 - 3. Approval of Resolution 21-01-01
- C. USDA Streetscape Update
- D. 122 & 126 S. Main Street Façade Applications

Adjourn