

VILLAGE OF ALMONT
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES - SPECIAL BOARD MEETING

September 7, 2011

Members Present: M. Knapke, M. Breen, F. Smith, T. Pepper, S. Schneider, C. Kinkade, S. Lanctot

Members Absent: J. Henderson, C. Marsh, D. Sadler

Others Present: N. Boxey

Guests: None

Meeting was held at the Almont Municipal Building.

The meeting was called to order at 7:03 p.m. by Chairperson M. Knapke

Additions/Deletions to Agenda:

None

Public Comment:

None

123 W. St. Clair Project Bid Consideration (Fire Hall Redevelopment Project)

A bid opening was held on August 31, 2011. A total of 6 bids were received ranging from \$20,194 - \$60,150. Rowe Engineering conducted reference checks and submitted a recommendation to approve the low bidder.

Motion by S. Schneider, supported by C. Kinkade to award the fire hall demolition project at 123 W. St. Clair to S.A. Torello Demolition, Inc., for a total contract price of \$20,194.00. Motion carried unanimously.

Discussion was held and consensus was reached to delay the well house improvements until after the new parking lot curbs, gutters and asphalt is installed due to settling and grade changes to the lot.

DDA Board of Director Vacancies

Currently we have two letters of interest to serve on the DDA Board. Newspaper ads have been place in the paper; it has been posted on the DDA web site and Facebook page. It will be also inserted in the Fall DDA newsletter. S. Schneider presented the idea to the Board of possibly creating an advisory position or honorary (non-voting) member position in the event that Jim Henderson returns to Almont residency in recognition of his valuable contributions to the DDA.

Almont Heritage Festival

Board members were provided with the latest schedule of events for the festival. Board members discussed adding an additional inflatable to the event to add to the children's activities. T. Pepper, S. Lanctot and M. Breen volunteered to judge and run the Scarecrow Decorating Contest that day. Additionally, M. Breen volunteered to help clean up Saturday evening at the close of the event.

Meeting was adjourned at 7:56 pm

Steve Schneider, Secretary

Nancy Boxey - DDA Director
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