

VILLAGE OF ALMONT
DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES

November 18, 2009

Members Present: M. Knapke, M. Breen, S. Schneider, C. Kinkade, D. Sadler, F. Smith

Members Absent: J. Henderson, D. Schumacher, C. Marsh, M. Harmon

Others Present: N. Boxey

Guests: 0

Meeting was held at the Almont Municipal Building.

The meeting was called to order at 7:12 p.m. by Vice - Chairperson M. Knapke

Additions/Deletions to Agenda:

Bills payable additions: Village of Almont (\$1,735.29), Village of Almont (\$403.50), Village of Almont (\$31.24), Village of Almont (\$3,804.36), Lapeer County Bank and Trust (\$24,886.19), ABC Signs (\$50.00), Nancy Boxey (\$44.00), Village of Almont (\$201.30)

New Business: C. Façade Improvement Grant Applications: 2. Kamego Chiropractic: D. Social Media Workshops

Public Comment:

None

Approval of Minutes:

Motion by M. Knapke, supported by D. Sadler to accept the minutes of the October 29, 2009 meeting as presented. Motion carried unanimously.

Approval of Bills Payable:

Motion by D. Sadler, supported by S. Schneider to approve bills payable.

1. Toth Properties	\$600
2. Nancy Boxey	\$30
3. DTE Energy	\$32.70
4. T-H Printing	\$42.00
5. Tri-City Times	\$95.20
6. Almont Lions Club	\$100.00
7. Yard Services	\$100.00
8. Verizon Wireless	\$60.07
9. City of Imlay City	\$3,359.05
10. Michigan Downtown Assn	\$35.00
11. Michigan Downtown Assn	\$200.00
12. Village of Almont	\$1,735.29
13. Village of Almont	\$403.50
14. Village of Almont	\$31.24
15. Village of Almont	\$3,804.36

Almont DDA Meeting Minutes

October 29, 2009

Page Two

16. Lapeer County Bank and Trust	\$24,886.19
17. ABC Signs	\$50.00
18. Nancy Boxey	\$44.00
19. Village of Almont	\$201.30

Total to be approved: \$ 35,809.90

Motion carried unanimously.

Treasurer's Report:

Report tabled due to absence of Treasurer.

Director's Report

N. Boxey provided updates on various DDA projects and activities for the month of October. Discussion regarding the possibility of moving the winter ice-rink from the Village Park to the Farmers Market lot. N. Boxey to contact our insurance carrier regarding liability coverage. N. Boxey to also receive quote from M-DOT to have the parking lanes milled and filled during the summer M-DOT resurfacing project downtown.

Holly Day Light Parade

N. Boxey discussed with the Board current plans for the parade. Kelly Stanley to be contacted to take pictures of the event and to provide a CD of pictures taken to the DDA. S. Schneider to donate \$100 for the first prize and M. Knapke to donate \$25 towards prize money as well. D. Sadler, M. Knapke, F. and Mary Lou Smith, and M. Breen volunteered to judge the parade entries.

December Budget Meeting

Reminder given to Board by N. Boxey that the December budget workshop will be held at Lenny Miller's in Dryden on December 9th at 6:00 pm. It was agreed that there would be no regular meeting of the Almont DDA in the month of December.

Façade Improvement Grant Applications

Motion by S. Schneider, supported by M. Breen to approve a Façade Improvement Grant for Mike's Antiquary in the amount of \$884.54 to purchase new signs. Motion carried unanimously

The request from Kamego Chiropractic was tabled due to an incomplete application. N. Boxey to contact the business and request further information.

Almont Heritage Festival

Discussion as to whether the Almont DDA should host an Almont Heritage Festival in the same year that there is a Homecoming Festival. There will be an Almont Homecoming in August of 2010. Board member discussed the expenses involved in hosting two major events within a six week timeframe as well as the availability of volunteers.

Motion by S. Schneider, supported by F. Smith, that the Almont DDA will not hold a Heritage Festival in a year where there is an Almont Homecoming. The Almont DDA to participate in the Almont Homecoming in a reduced capacity in terms of funding. Motion carried unanimously.

Almont DDA Meeting Minutes

November 18, 2009

Page Three

Downtown Trees

A committee consisting of C. Kinkade, M. Knapke, and D. Sadler was formed to inspect and review the current trees. The committee to meet in either the first or second week of January and to provide the Board feedback at their January meeting.

MEDC Fire Hall Economic Impact Planning Grant Study

A public hearing regarding the grant application was held on November 17, 2009 at 7:00 pm prior to the Village Council meeting. Council member questions regarding the grant process were answered. N. Boxey to have the formal grant application mailed by November 30, 2009. The MEDC should contact the Village with an answer by the end of the year.

Social Media Classes

As a follow-up to the Team HALO visit, many local business owners have expressed an interest in attending classes on how to utilize Facebook, Twitter and other forms of social media and internet promotions. N. Boxey working with Mott Community College and the Imlay City DDA to coordinate these follow up classes.

Motion by C. Kinkade, supported by S. Schneider that the Almont DDA commit to two evenings of classes to host "Social Media – How To" in January at Mott Community College. Motion carried unanimously.

Meeting was adjourned at 8:05 pm

Steve Schneider, Secretary

Nancy Boxey
DDA Director
November 18, 2009